



BULLY PREVENTION AND INTERVENTION INCIDENT REPORTING FORM

1. Name of Reporter (Person filling out report): _____
(reports may be made anonymously but no disciplinary action will be taken against an alleged aggressor solely on the basis of an anonymous report)

2. Check whether you are the:
_____ Target of the Behavior _____ Reporter (but not the target)

3. Check whether you are a:
_____ student _____ Staff member (specify role) _____ Parent _____ other (specify)

4. If you are a student, state your grade and classroom teacher: _____

5. Information about the incident

Name of Target (of behavior): _____

Name of Aggressor (Person who engaged in the behavior): _____

Date(s) of incident: _____

Time when the incident(s) occurred: _____

Location of the incident(s) _____

Witnesses (List people who saw the incident or have information about it:

Name: _____ Student _____ Staff _____ Other _____

Name: _____ Student _____ Staff _____ Other _____

Name: _____ Student _____ Staff _____ Other _____

6. Describe the details of the incident (including the names of the people involved, what happened, and what each person said and did, including specific words used) Please use additional space on back if necessary.